

Talmudical Seminary Oholei Torah

WITHDRAWAL AND REFUND POLICY

Any student who must leave school while the semester is in progress should inform the Dean, Rabbi Elchonon Lesches, preferably, in writing.

For a student who gives official notification, the date of withdrawal is the date that the student indicates in his notice or the date of notification, whichever is earlier.

For students who follow the official withdrawal procedure, refunds will be calculated on a monthly pro rata basis for the duration of the semester.

For example, if a student officially withdraws when 40% of the semester has been completed, the institution will retain 40% of the institutional charges for the semester.

For a student who withdraws without giving official notification, the date of withdrawal is the last documented date of attendance in class or at an academically related activity. If none is documented, the withdrawal date is determined to be the midpoint of the semester.

Each semester, there is a one-time enrollment confirmation roster generated by the registrar's office and circulated to the faculty to be completed at the point in time when 60% of the semester has passed. This roster enables the school to determine whether or not the student who withdraws without giving official notification has attended 60% of the semester. A student who is not in attendance at that 60% point is determined to have withdrawn at the midpoint of the semester.